

**Teton County Fair Board Meeting Minutes**  
**January 20, 2021 Teton County Fairgrounds building and via Zoom**

**Open:** The meeting was called to order at 7:07 PM by John Smaellie. Board members present were John Smaellie, Jared Bevan, Cara Olaveson, Phyllis Hansen and Roger Kaufman. Others present were JP Smith, Jen Werlin, Tammy Sachse, Sarah Hoffman, Teton Commissioner Michael Whitfield, Lane Hillman and Hallie Poirier.

**Minutes:** December 9, 2020 meeting minutes were read. Cara motioned to approve, Phyllis seconded, all in favor.

**Financial Report: FY 2021** expense budget starts at \$184,245. Year to date; \$29,298 or 16% of the budget has been spent. That leaves a balance of \$154,947 The projected Revenue for FY 2021 is \$91,000. Year to Date revenue collected is \$9,456 or 10% of the projected amount.

**Discussion items:**

**A. JP Smith with Xscapers fairgrounds rentals July 6th-13th, August 14-21st (xscapers.com)** JP presented the Xscapers potential rental at the Fairgrounds during these dates. The July group will be about 30 RV campers while the August group could be over a hundred. JP and the Fair Board discussed rental fee options and agreed they want to make it work for both parties. Hallie will connect with JP on rental fees.

**B. 4H MOU review (Exhibit A):** Jen Werlin suggested that concessions be moved from the joint operations of 4H and Fair Board to the Fair Board services, given that UofI doesn't necessarily have the staff to manage concessions during fair week. The Fair Board will work with the 4H club(s) if they make the request to use the food trailer for concession sales during fair week. Fair Board will draft a food trailer usage policy and guidelines for 4H club(s) use. Hallie confirmed the funding paragraph should be updated to \$6,615.00 for FY 2021. Jen asked that we request an increase this budget season, beyond their annual 4%, to the Bocc for FY2022. Hallie will update the MOU for the University of Idaho Extension and Fair Board to execute.

**C. Rodeo CO Facilities Agreement review (Exhibit B):** John went over the Teton Valley Rodeo Co agreement that is up for renewal. Nightly rodeo rental fees are suggested to increase to \$400.00 with the sound fee of \$75.00 per rodeo. Last season the Fair Board agreed to pay a concession fee to Teton Valley Rodeo of \$400 per rodeo for the right to sell concessions. The Fair Board debated this expense. No decisions were made, contract terms will be revisited at the February meeting.

**D. Playground Equipment from Victor Elementary School and Earth Day 2021 projects:** Fair Board agreed a plan is needed to relocate the equipment within the next month. Jared and John suggested cutting the equipment at ground level. John confirmed that another mini playset was rehomed from Jackson and is on a trailer at the fairgrounds.

**E. Earth Day volunteer service projects @ fairgrounds 4/22/21-4/24/21:** Hallie will work on the pitch for Earth Day service projects; playground equipment installation and creating a park area, as well as revamping the garden. Hallie and Jen Werlin talked about a community garden and collaborating with the Master Gardeners program. The idea is to promote the garden as a community space and for a portion of the produce to be donated to the local food pantry.

**F. Fair schedule:** A working draft of the 2021 Fair schedule was reviewed for discussion. Fair Board would like the Utah Horse Pullers to return. Hallie will contact them for availability. Sponsors for this event are needed. All members would like to have the Farm Tour use the fairgrounds as home base again. Jared would like to see an old truck and tractor show, Cara is interested in a sheep shearing contest. Tammy would like to have all the livestock shows on Thursday again this year as 4-H saved around \$500.00 in costs on judges. The Buyer's Dinner, 4-H Round Robin and awards banquet events will be determined per University of Idaho Extension's Covid-19 policies and guidelines at the time of Fair.

**Old Business:**

- A. Kitchen/BLDG status: Lane reported there does not seem to be any moisture in the kitchen ceiling since Ed Vontz fully caulked the roof. Hallie has scheduled Gneiting Drywall to install new walls and partial kitchen ceiling.
- B. Tarter stalls/Powder River panels: The majority of the Tarter stalls are at the fairgrounds, the remaining panels are expected anytime. Powder River panels have been ordered.

**Other news:** Fair Board Application received from Sarah Hoffman of Tetonia. Sarah left the meeting before the Fair Board reviewed and discussed Sarah's application. The Fair Board is excited for Sarah to join the board. Hallie will get Sarah's application to the Bocc for review.

**Adjourn:** Phyllis motioned to adjourn the meeting at 10:20pm, Cara seconded, all in favor.