

Teton County Fair Board Meeting Minutes
October 14, 2020 Teton County Fairgrounds building and via Teleconference

Open: The meeting was called to order at 7:08 PM by John Smaellie. Board members present were John Smaellie, Jared Bevan, Roger Kaufman. Others present were Tammy Sachse, Christy James, Lane Hillman and Hallie Poirier.

Minutes: September 10, 2020 meeting minutes were read. Jared motioned to approve, Roger seconded, all in favor.

Financial Report: FY 2020 expense budget started at \$153,461. Year to date; \$120,901 or 79% of the budget has been spent. That leaves a balance of \$32,559. The projected Revenue for FY 2020 is \$70,450. Year to Date revenue collected was \$54,329 or 77% of the projected amount.

The **FY 2021** expense budget starts at \$184,245. Year to date; \$1,716 or .93% of the budget has been spent. That leaves a balance of \$182,528. The projected Revenue for FY 2021 is \$91,000. Year to Date revenue collected is \$0 or 0% of the projected amount.

Discussion items:

4-H Conex Box container (10x40) placement:

Tammy Sachse let the Fair Board know that they are submitting a grant to acquire a Conex Box to store outdoor equipment used by 4-H. Placement of the box will be decided by 4-H and the Fair Board once the Box is readily available and at the Fairgrounds.

Livestock Stalls:

John shared that the BOCC, at their 9/28/20 meeting, approved the Fair Board to spend \$10K out of FY 2020 for livestock stalls and materials. Hallie went over livestock stall options and quotes from Tarter, Preifert, Behlen, Noble. Roger provided quotes from Murdock's in Dillion, MT. The Fair Board reviewed the drawings provided by Kari Moulton and the stall options from each company in regards to animal safety, price and configuration options for future growth. The Fair Board agreed on the 4 plex stall by Tarter and Powder River panels to match the current panels at the Fairgrounds.

Review/Update current Fairgrounds master plan:

The Fair Board reviewed the existing master plan documents and site plans from the 2014 recreational plan, 2017 Fairgrounds Master Plan, 2018 Site Plan, and the 2019 Master Plan. Notes and future amenities were drawn on a 3 x 5 map of the Fairgrounds. Hallie will continue working on the descriptions and cost estimates for the CIP report. The following projects were discussed and included on the map:

- An indoor arena with attached south facing building. This building will contain: Fair Board and 4-H office spaces, a conference room, restrooms and storage for maintenance equipment.
- An outdoor arena with covered grandstands.
- Increase the current pavilion by 60 feet
- Livestock stalls for rental and 4H use.
- Public restrooms at the west end of the current Fair building.
- Playground equipment and landscaping directly west of the current Fair building.
- Build a stage near the current picnic shelter facing north for future concerts, festivals and use during Fair.

- Construct a fence around the Museum's north/south, east/west boundaries.
- Remove the current sand volleyball pit and use that section of land for future RV parking.

Review Board & Staff Handbook, policies, rental rates and new member orientation:

John read through the Fair Board and Staff Handbook last revised Oct 2019 and requested that a Vice Chair be elected at our next meeting, Nov 11th. Please see the Fair Board & Staff Handbook attached for reference. Rental rates and our Rental Agreement were reviewed. Discussion on security and cleaning fees took place. The Fair Board will rereview these topics at the November meeting.

Lane Hillman/Arena requests:

Lane requested 2 8' panels with taller ride through gates and 4 12' panels for the arena. This request is made on behalf of arena users, rodeo riders and their safety. John asked Lane to get quotes on the requested panels and gates for review.

Old Business:

Building repairs: Hallie confirmed Ed Vontz will finish up the kitchen roof repair by end of the month. Lane has been tasked with contacting Rogelio to finish installing the building doors.

Adjourn: Jared motioned to adjourn the meeting at 10:09pm, Roger seconded, all in favor.