

**Teton County Fair Board Meeting Minutes**  
**May 13, 2020 via Teleconference call**

**Open:** The meeting was called to order at 7:02 PM by John Smaellie. Board members present were John Smaellie, Josh Richardson, Phyllis Hansen, Jared Bevan, Tyler Jones, Roger Kaufman, Cara Olaveson. Others present were Harley Wilcox, Tammy Sachse, Chris Miller, Jeannette Boner, Hallie Poirier, and Lane Hillman.

**Minutes:** March 4, 2020 meeting minutes were read. Cara motioned to approve, Jared seconded. April 8th minutes were read. Jared motioned to approve, Phyllis seconded. All in favor.

**Financial Report:** The expense budget starts at \$153,461. Year to date; \$60,989.44 or 40% of the budget has been spent. That leaves a balance of \$92,471.56. The projected Revenue for FY 2020 is \$70,450. Year to Date revenue collected is \$18,181 or 26% of the projected amount.

**Old Business:**

Tractor Purchase: Tractor lease/purchase contract with Agri-Service was approved and executed by the County. Agri-Service delivered the new tractor to the Fairgrounds and picked up the current tractor (for trade in) May 11, 2020.

Building Repair: Hallie and Lane confirmed the west and south metal doors for the Fairgrounds building have been ordered with Valley Lumber. Bill Paju with Valley Lumber will call and possibly deliver doors.

**Fair Sponsor Plan and Fair Planning:**

Jeannette Boner from Teton Valley News talked about the options for advertising Fair in the paper vs. producing a Fair Book. Discussion around Covid-19 taking an economic toll on Teton Valley, sponsors and all the unknowns with summer events took place. Jeannette suggested to cut back on the outside advertising and instead run an ad every other week for the next couple of months re Fair and the Fairgrounds. John asked for a motion to modify the agreement that Teton Valley News will advertise and promote Fair through newspaper print vs. a Fair Book. Jared made the motion, Phyllis seconded. All in favor.

**New Business:**

Building use during Covid-19 phases of reopening: Jen Werlin from 4H requested the Fairgrounds building be used for some of the 4H club meetings as the phases of reopening allow for groups to meet in person. Jen also asked if the clubs could leave some of the personal items in the building if there are no private rentals. Proper cleaning of tables, chairs will be expected. Jen confirmed the clubs will also be responsible for cleaning and sanitizing the one coed restroom.

Livestock shed: John would like to visit the idea of installing a livestock shed for Fair with 4x6 12x12 stalls, covered to provide shade and shelter. Roger asked if photos were available. John will try to get more details and photos together for the June meeting.

Review Next fiscal year Draft Budget: John reviewed the budget from last meeting and suggested the following changes: \$15K for line 0465: Elec, Propane, Trash, Potties. \$9K for line 0490: Repairs Outdoor arena/ Equip. maint. to include sifting the arena. \$6,250K for line 0491: Repairs- Road/Parking to expand the parking area. Capital Improvement amount under Operating Expenses totaled \$27,500.00. Roger motioned, Cara seconded. All in favor.

Budget Narrative: The Board discussed 2021 Goals and Objectives. Promoting the Fairgrounds by bridging the gap between current users and other community members was favored. The Board agreed advertising and marketing to renters with larger venues would be a good idea given the space available at the Fairgrounds. Securing a playground and landscaping would help make the Lewish-Parish Park more attractive.

**Other Business:** Lane asked about starting the Rodeo on the scheduled date of June 19, 2020. The Fair Board agreed that if County guidelines and practices are followed in regards to the Covid-19 that the June 19 start day is approved. Phyllis made the motion, Cara seconded. All in favor. John mentioned that Lane may need to ask the County about concessions. Hallie will contact the County Operations Department for direction on concessions.

**Adjourn:** Phyllis motioned to adjourn the meeting, Jared and Roger both seconded, the meeting was adjourned at 9:18 pm.