

Teton County Fair Board Meeting Minutes

March 13, 2024 Teton County Courthouse and via Zoom

Open: The meeting was called to order at 7:02 pm. Board members present were Jared Bevan, Brenda Simirl, Roger Kaufman, John Smaellie, Kade Mangum and Cara Olaveson, Jason Wilcox. Others present were Tammy Sachse, Abby Grundler, Teresa Lane, Michael Whitfield and Hallie Poirier.

Minutes Action Item: February 14, 2024 meeting minutes were read. Brenda motioned to approve the minutes, Cara seconded, all in favor.

Financial Report:

FY 2024 projected Expenses are \$280,073. So far we have spent \$85,919 or 30% of the budget, leaving a balance of \$194,154.

FY 2024 projected Revenue is \$96,850. So far we have brought in \$38,451 or 40% of the projected amount.

Persons in attendance: N/A

Public comment: N/A

Discussion items:

- A. Master Plan Project Priorities using ARPA funds: The Master Plan Committee had a work session with the Bocc that morning and it went well. Mike Whitfield stated that the Bocc realized we are a ways off on fundraising for a new fair building, which the Arpa funds had been earmarked towards. Mike added that the Bocc provided a firm commitment for the \$450k funds to go towards the Pavilion expansion, the priority project identified by the Fair Board. Darryl with Public Works will help us write a request for bids for the Pavilion expansion project. Ideally construction would start post fair week. John reminded the board that a fundraising committee needs to be established. Cara asked how you find people to be on the committee. Brenda inquired on the size of the committee and the desired backgrounds of those members. John said he'll be leaning on Mike to start the process of getting a committee together. Mike suggested he, John and whoever else on the Fair Board would like to join. The board thanked Mike for all his support. John requested members let him know if they are able to meet with him and Mike on starting a fundraising committee. Possibly March 22nd.

B. FAIR 101 Planting Seeds for the next Century:

Schedule: Backcountry Horseman group will get back to Hallie on a preferred date for their event. Hallie talked about the Wind River Dancers about a demonstration, costs range \$3200-\$3500. Cara suggested Friday, Jared like Saturday for families. Wagons and Tales will be present Thursday-Saturday. They have requested to move east and south side of the picnic shelter for more visibility. Kade said there is a power box in the shelter if they need to use it. Tammy confirmed the 4H Dog and Cat club shows will be Saturday morning and running till noon. Fair Budget expenses and revenue was reviewed. If committees need funds, let Hallie know. Hallie will check out buckle options and order Fair 101 ribbons. Jason will check on fireworks again.

Working Fair Schedule

Sunday 8/4: 10:00am Open Class Trail Course. - Hallie, Brenda

Monday 8/5: 8:00am 4H Horse Shows, Working Ranch 4:00pm - Kade, Jared
Noon- 7:00pm Open class drop off - Brenda, Teresa, Hallie & volunteers

Tuesday 8/6: 4H Interviews & Judging 8:00am.

Open Class Judging time TBD.

Style Revue 5:30pm Building.

Pig Wranglin' - Check in at Tent 5:30-6:30pm - Brenda, Hallie. Everyone else at the arena. Hire the Websters to handle the gate again. Ray Breckinridge to announce?

Wednesday 8/7: 4H Demos in the morning at tent/pavilion - Hallie, Brenda

Livestock weigh in 4-7pm.

BBRA would like the option to use the arena Wed. for their club if no other events are taking place in the Outdoor Arena. Will depend on whether the footing is desirable post pig wranglin on Tuesday eve. John requested they meet earlier given the Dinner Dance starts at 7pm. Otherwise no objections.

7:00pm Dinner & Dance at Tent.

Thursday 8/8: Bldg open 10:00am. Need two people minimum.

Wagons & Tales encampment open

8:00am 4H/FFA Swine, Sheep, Goat, Beef shows.

11:00am Farm Tour at Tent - confirm time.

3:00pm 4H Poultry and Rabbit shows.

6:00pm Horse Pull - Jared, Jason, John in Arena.

Friday 8/9: Bldg open 10:00am. Need two people minimum.

Wagons & Tales encampment open

10:00am 4H Demos Tent, 4:00pm 4H Appreciation Dinner

6:00pm 4H/FFA Livestock Sale

Livestock release

8:00pm Rodeo

Saturday 8/10: Bldg open 10:00am. Need two people minimum.

Wagons & Tales encampment open

8:00am Cat Show

9:00am Dog Show

Car/tractor show.

7:00pm Figure 8 Lawn mower races. John confirmed Marvin is in. Cara, Brenda check in. Jared, Jason, John, Kade check cars, etc.

Sponsor list: Fair Board members discussed and claimed businesses to solicit.

Sponsor Form: The front reflects event sponsorship, back reflects what is included in sponsorship and different levels. People may just sponsor 4H clubs if they want, suggest \$50 per club.

Poster review: Unanimous approval. Once we confirm the open class trail course date-possibly change to Aug 4th.

Food vendor discussion: Hallie would like the board to discuss what they want to do regarding food vendors and that a contract should be required for some kind of commitment. Fair Board unanimously agreed that there needs to be more food options during the entire week of fair, during the day and at the night events too. More food options might keep people there longer. Tammy suggests that if food vendors want to be there during the evening events then they need to be there during the day as well. Fair Board will not collect a percentage of sales but there is also no guarantee of revenue. Jason agreed that a contract needs to be signed by the vendors. Location of trucks back at the arena took place. Hallie will put in the contracts that power and water is limited at the arena and they will need to be self contained. Vendors will also need to be prepared for EIPH inspection. Tammy said there are rules about animals and food. Jared said vendors probably need to be in the same area. John said we need plenty of notice. Everyone thought a \$100 deposit should be requested, due by June 1st. If they adhere to the terms of the contract the deposit will be refundable. Non food vendors contract terms: Booth deposits will be the same amount. No selling of live animals.

- C. **FY 2025 Budget review:** Discussion and proposed amounts were discussed. See attached.

Building/Grounds Update: TV Skijor has donated their announcer shack with the intent to use it annually during their event. - What a nice shack! Thanks Jared for helping Lane move it! Bldg lights - Thanks Kade for changing out all lights/fixtures in the building to LEDs. Hallie sent the invoice to Fall River for the new fixtures in case a reimbursement applies. John suggested asking Ace if they would donate a freezer, an in kind Fair sponsorship.

Other: Community Events:

Easter Egg Hunt - April 6th in Pavilion

Earth Day @ Fairgrounds - April 20th John, Brenda will be there. All are welcome.

Tin Cup - July 20th Kade, Brenda. John suggests all members come to promote our master plan.

TV Skijor Event Feb 18-25th 2025. John suggested they bring a few spider boxes and generators to accommodate for their extra power demands.

Future agenda items: Cassidy Dutton FFA Spring Fling May 3rd, FY25 Revenue

Adjourn Meeting: Kade motioned to adjourn at 9:35pm, Jared seconded, all in favor.